

# MINUTES

Coast Foundation Society (1974)

Wednesday, July 12th, 2017 at 4:00 pm

## Heritage Hall

3102 Main Street, Vancouver, BC V5T 3G7

### 1. Call to order

The meeting was called to order at 4:30 p.m.

### 2. Welcome and Chair's Report

The Chair of the Society Board, Kathleen Kennedy-Strath welcomed the attendees and introduced herself, as well as Board directors who were present in the general meeting.

Chair Kathleen Kennedy-Strath drew the participants' attention that copies of the 2016-2017 annual report were available at the reception. The Chair recapped the key points of the Chair's report.

### 3. CEO's Report

Darrell Burnham, CEO, presented on the achievements, organizational changes and challenges of the Society in the last year. A copy of the presentation is available on file at Coast Mental Health.

The closing remarks of the presentation gave thanks to Coast Mental Health's hard working board members and Council members, to staff for their dedication, to clients and members who contributed to Coast programs and peer-support recovery, to donors and volunteers for their generous support of the Society in the past year.

### 4. Meeting Procedures

Byron Thom, Acting Board Secretary, explained the procedures for tonight's meeting:

- Quorum has been confirmed for tonight's meeting.
- Voting on resolutions is by use of the Voting Cards distributed to the members upon their check-in at the reception. If required, ballots will also be provided.
- One Special Resolution to add Bylaw 19.5 regarding Affordable Housing Purpose is being presented for members' voting in tonight's Annual General Meeting. Special Resolutions require 75% approval to pass.
- Members may speak up to two times on each motion and were asked to keep their comments brief.
- Suggestions to Board forms are available at the registration desk.

### 5. Minutes of the 2016 Annual General Meeting

**Motion**

It was moved and seconded:

*That the membership approves the minutes of the Annual General Meeting of September 28, 2016 as presented.*

*Carried (Unopposed)*

6. **Nomination Committee's Report**

Kathleen Kennedy-Strath, Committee Chair, presented and directed members to the Nominations Committee's report.

**Motion**

It was moved and seconded:

*That the Nominations Committee report and recommendations be approved as presented.*

*Carried (Unopposed)*

7. **2016/2017 Auditors Report and Financial Statements**

Rob McLeod, Board Treasurer, presented the Auditors Report:

**Motion**

It was moved and seconded:

*That the 2016/2017 Audited Financial Statements be accepted as presented.*

*Carried (Unopposed)*

8. **Appointment of Auditors - 2015/2016**

Rob McLeod, Board Treasurer, spoke to appointment of the auditors.

The Board reviews the services of the Society's external auditors every five years to ensure that the organization is receiving a good service and value. The latest review was conducted in 2015.

**Motion**

It was moved and seconded:

*That the accounting firm of KPMG be appointed as Society's auditors for the fiscal year 2017/2018.*

*Carried (Unopposed)*

9. **Special Resolution – Addition of Bylaw 19.5**

Kathleen Kennedy-Strath, Board Chair, presented a special resolution to add Bylaw 19.5. The British Columbia Housing Management Commission had requested CFS to include a new bylaw in the CFS Bylaws as a condition for CFS to receive BCHMC's forgivable mortgage pertaining to the purchase of the homes of 3381 East 2<sup>nd</sup> Avenue.

**Motion**

It was moved and seconded:

*That the society approves the addition of Bylaw 19.5, Affordable Housing Purpose: The society will not alter or delete the affordable housing purpose set out in its Constitution as item 2 without first obtaining the written consent of the British Columbia Housing Management Commission.*

*Carried (Unopposed)*

10. **Carma Rogers Awards**

Darrell Burnham, CEO, presented the Carma Rogers Awards to recipients that were in attendance at the meeting.

11. **Questions from the Members**

12. **Adjournment of Meeting**

The meeting was adjourned at 5:30 p.m. and members were invited to stay for refreshments and an informal social.

DRAFT